



## **EXPRESSION OF INTEREST FOR PROVISION OF CLEANING SERVICES IN PEMBA**

**Eni Rovuma Basin B.V. – Mozambique Branch** invites interested companies to submit *Expressions of Interest* for **Provision of Cleaning services and consumables/Beverages for Company premises in Mozambique – Pemba**, below are listed the main services requested:

- Office Cleaning;
- Provision of Cleaning Products, Materials, Equipment and office consumables/Beverages;
- Provision of Full Pest-Control Services including snakes;
- Additional Services or Materials (at reimbursable cost);
- Removal of waste/garbage (except hazardous waste);

### **SCOPE OF WORK**

The Scope of Work consists in the provision by a qualified company (Contractor) of the Cleaning, Office Management, Vending Management (Consumables/Beverages), sites pulverization for Covid-19 and other pandemics, Pest Control including snake control and/or additional Services to **Eni Rovuma Basin B.V. – Mozambique Branch in Pemba Facilities** such as Hangar, Yard and Port offices, according to the COMPANY needs.

The requested services are divided into two main categories, Routine and Extra-Routine at Company premises as further detailed below:

- The carrying out of all works necessary for the maintaining in working and safe conditions Services in COMPANY'S Offices in relation to the present scope of work;
- The carrying out of Cleaning Services in conformity with the schedule proposed, in COMPANY'S Offices;
- Extraordinary cleaning work;
- Office management, cleaning control and office activities;
- Supply of consumables/Beverages;
- Spraying against Covid-19 or other pandemics;
- Pest control services, including snakes;
- Periodical reporting.

All activities above described are to be executed in accordance with Local, COMPANY and international HSE norms for the safeguard of workers' health and safety and Local Labour Law.

### **CONTRACT DURATION**

The Provision of Services will begin in the first quarter of 2025, for a firm period of sixty (60) months plus two (2) optional extensions of twelve (12) months each.

## **DOCUMENTATION REQUIRED**

Companies interested in this invitation may submit their *Expression of Interest* by providing the following documentation:

### **I. Technical documents:**

- a) Description and location of Contractor stores and offices;
- b) Contractor Company Organigram;
- c) Evidence of at least 3 years of experience providing similar SERVICES and references from previous clients;
- d) HSE management system manual or list of documents that evidence alignment with international standards (e.g. ISO 14001; BS 18001 or ISO 45001) and/or evidence of certified HSE management system;
- e) HSE statistics for the last 3 years;
- f) HSE Policies.

### **II. Administrative documents:**

- a) Scanned certified copy of the Commercial Register, name of the Legal Entity and contact person who shall receive the qualification package and other relevant information from Eni Rovuma Basin B.V.;
- b) Financial Statements for the past three years and Annual Report including Balance Sheet, Profit and Loss and Cash Flow statement. These documents must be provided by the Company's Group (if applicable), and also by the Company registered in Mozambique that will conclude the contract;
- c) Registration of the company in Mozambique. If not duly registered, the participant shall indicate whether it would be willing to register promptly and the estimated period for doing so;
- d) Structure of the Company or Group with the list of main shareholders and final beneficiaries (if not listed on any stock exchange);
- e) If the Expression of Interest is to be submitted as a Consortium or Joint Venture (JV), information regarding each member belonging to the Consortium or JV with the respective role/position that each member will take in the potential project. The intention to form a Consortium or JV must be supported by an Agreement or "Memorandum of Understanding" duly signed by each member of the group.

Companies interested in this invitation may submit their Expression of Interest by registering the company on our website (Eni Rovuma basin B.V. Application):

[https://enispace.eni.com/en\\_US/registrazione.page](https://enispace.eni.com/en_US/registrazione.page)

Once the Company registry is completed, in “Private Area” it will be possible to create the application for responding to this Expression of Interest:

You can access the application procedure through “**My Applications**” section.



By clicking on the above item, you can access the features of:

- Displaying and edit the self-application questionnaire.
- Creating a new self-application
- Elimination of a self-application practice
- Sending the self-application
- Search for self-application practices

For any issues and support, you can contact our service operations support:

e-mail: [ebusiness.support@eni.com](mailto:ebusiness.support@eni.com)

Once submitted the EOI within the website application, your application I.D. number must be sent to:

e-mail: [erb.procurement@eni.com](mailto:erb.procurement@eni.com)

#### **IMPORTANT:**

The submission must refer to the following commodity code:

#### **SS11AB01- CLEANING SERVICES**

Within the website application, under the section “**Object of the Application**”, the area “Origin of invitation” shall be completed as follows: “**PROVISION OF CLEANING AND PROVISIONS OF CONSUMABLES/BEVERAGES**”.

Subject to the delivery and compliance of all the above documentation, Companies interested in this Expression of Interest may receive from **Eni Rovuma Basin B.V.** the Qualification Package and may further be included in the tender process for the subject activities.

This enquiry shall not be considered as an invitation to tender and therefore it does not represent or constitute any promise, obligation or commitment of any kind on the part of Eni **Rovuma Basin B.V.**, to enter into any agreement or arrangement with you or with any Company participating in this *Expression of Interest*.

Any cost incurred by interested Companies in preparing the *Expression of Interest* shall be fully born by such Companies who shall have no recourse in this respect to **Eni Rovuma Basin B.V.**.

All data and information provided pursuant to this *Expression of Interest* will be treated as strictly confidential and will not be disclosed or communicated to non-authorized persons or companies.

The deadline for receipt of Expression of Interest by the website address indicated above is set at **05<sup>th</sup> August 2024, 23:59 Central Africa Time**. Documentation received after the set deadline will not be accepted.