

SCOPE OF WORK

Provision of a Merchandising
Company

MRV

Mozambique Rovuma Venture



SCOPE OF WORK

The purpose of this document is to provide the details of the Contract's scope that consist of provision of Merchandise. The suitable and qualified Contractor will Provide a range of corporate gifts and promotional material (company merchandising), as per the company demand and according to the price and quality set out in the contract (Appendix "A").

The Company will inform Contractor in advance of a need for the Good/Services, which may include, but not limited to the list provided below:

1.1. Clothing:

- T-shirts
- Golf shirts
- Kids t-shirt
- Caps

1.2. Accessories & Electronics:

- Bags (suitcase; laptop; gift bags etc.)
- Lanyards
- Vinyl Stickers
- USBs / memory sticks
- Keyrings
- Gift sets

1.3. Office

- Note books
- Pens

1.4. Drinkware & glassware:

- Water bottles
- Mugs

**ExxonMobil**

- Award trophies

1.5. Promotional Material

- Banners
- Roll Ups
- Teardrops
- Flags
- Gazebos

2. DELIVERABLES

2.1. The Contractor will:

- Provide the requested goods/services to MRV and/or Area 4 Partners logos, according to MRV brand guideline (see attachment);
- Provide a sample of merchandise choices and demonstrate a wide range of products;
- Comply with 5 to 7 working days turn-around time after approval;
- Arrange for the delivery of materials;
- Provide good/services in a timely and high-quality manner based on the price set out in the contract t;

2.2. MRV will:

- Provide branding layouts for all promotional material;
- Give a final authorization/approval for print via email.

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3. TECHNICAL SPECIFICATION

Corporate Gifts and Promotional Material	Specification
<u>1.1 Clothing:</u>	
Golf Shirt	Mens Boston Golf Shirt (CODE: BAS-803): S -4XL / 180 g/M ² / 100% combed cotton piqué knit 1x1 rib knit collar and cuffs, Self-fabric neck tape. Two button placket Horn logo buttons - <i>With company logo embroidery (one color)</i>
	Mens Wynn Golf Shirt (CODE: GP-3506): S -5XL / 160 g/m ² / 100% performance polyester piqué knit collar with tip interest self-fabric neck tape three button placket tone-on-tone logo buttons side slits/ heat transfer main label - <i>With company logo laser print (one color)</i>
T-shirt	FOR ADULTS - Unisex Super Club 165 T-Shirt (CODE: BAS-4770S): S -5XL / 165 g/m ² / 100% cotton single jersey knit Rib knit collar with double stitching and elastane Tubular knit - <i>With company logo, A6 / A5 / A4 DIGITAL PRINT - MULTIMEDIA SOLUTIONS (Full color)</i>
	FOR KIDS - Unisex Super Club 165 T-Shirt (CODE: BAS-4770S): S -5XL / 165 g/m ² / 100% cotton single jersey knit Rib knit collar with double stitching and elastane Tubular knit - <i>With company logo, A6 / A5 / A4 DIGITAL PRINT - MULTIMEDIA SOLUTIONS (Full color)</i>
Caps	Detroit 6 Panel Cap (CAP -801): weight 155 g/m ² fabric cotton twill, 6 panel structured peak, 6 embroidered eyelets, self-fabric Velcro closure - <i>With company logo embroidery (one or full color)</i>
<u>1.2 Accessories & Electronics:</u>	
Drawstring Bag	North star 210D Drawstring Bag (CODE: BAG-612): Available in 10 fun colors. Main compartment uses strings to open wide and close with ease. Front zippered pocket. Carry as a backpack or on one shoulder. Spacious branding area. White can be sublimated full color. 210D / 33 (w) x 44 (h) (xan) - <i>With company logo print (full color)</i>

Shopper Bag	Expo Non-Woven Shopper (CODE: IDEA-0032): It is both economical, reusable and recyclable. Its features include an 80gsm non-woven fabric and self-fabric handle with cross and box stitch. Product Dimension: 42cm (h) x 38cm (l). - <i>With company logo print (full color)</i>
USBs / Memory sticks	Okiyo Benkyou Bamboo Memory Stick -8GB (CODE: USB-7490): Size 5.9 (l) x 2 (w) x 1 (h) material Bamboo & aluminum. Version 2.0. Gift box - <i>With company logo Laser engrave</i>
	Axis Dome Memory Stick - 4GB (CODE: USB-7455): Classic flash drive with a silver metal swivel and a soft touch lacquered base. The swivel is designed for vibrant, full-color dome sticker branding which fits snugly into the recess. It has 4GB of memory, with a USB 2.0 interface. Presented in a transparent case. USB: 5.5 (l) x 2 (w) x 1 (h). USB: soft touch ABS and metal. presentation case: 7 (l) x 2.6 (w) x 1.5 (h). presentation case: PP - <i>With Company Logo in Doming (full color)</i>
Keyrings	Jinsy Keyholder (CODE: KH-7820) - <i>With Company logo in laser engrave</i>
	Ovalicious Keyholder (CODE: KH-728) - <i>With Company logo in Doming (full color)</i>
1.3. Office	
Note books	Bravado Midi Hard Cover Notebook (CODE: IDEA-1737): Midi notebook with soft-touch PU hard cover, 128 cream-coloured lined pages, thread-sewn binding. Product Dimension: 17.8cm (l) x 12.5cm (w) x 1cm (h) - <i>With company logo (full color)</i>
	Okiyo Sakura Cork A5 Notebook (CODE: NB-9983): An eco-friendly, A5 Notebook. size: 21 (l) x 14 (w) x 1.5 (h). material: cork 160 lined pages - <i>With company logo (full color)</i>
Pens	Newhaven Eco-Logical Ball Pen (CODE: PEN-1064) great environmentally-friendly. Includes stunning uniquely shaped clip. Recycled wood pulp & polished chrome - <i>With company logo printed (one color)</i>

	Billboard Dome Ball Pen (CODE: PEN-1413) - <i>With Company logo Doming (full color)</i>
	Quinn Dome Ball Pen (CODE: PEN-2000) - <i>With Company logo Doming (full color)</i>
Paper Folders	Simple A4 paper folder - <i>With company logo (full color)</i>
Calendar	Advertising Tent Calendar with fc (MOQ 500) TENT005 -350 GR - <i>With company logo (full color)</i>
1.4. Drinkware & glassware:	
Water bottles	Kooshty Neo Glass WaterBottle-500MI (CODE: KOOSH-8208): 500ml glass bottle. With protective neoprene sleeve to keep the bottle insulated so that the liquid inside remains cooler for longer. Dishwasher safe, top shelf only. Don't microwave. Not for use with hot beverages. - <i>With Company logo printed (full color) in the sleeve</i>
	Kooshty Pura Glass Water Bottle -500MI (CODE: KOOSH-9070): Glass bottle, fitted with a watertight stainless steel lid, available in 7 transparent color options. 22 (h) cm. glass & stainless steel. 500ml, packaged in a black & white gift box. bottle not for hot liquids. dishwasher safe. Top shelf only - <i>With Company Logo Printed (one color) – Screen Wrap</i>
Mugs	Sienna Cork Mug -340MI (CODE: MUG-6700): 10.9 (h) 0.4L ceramic & cork - <i>With company logo printed (one color)</i>
	Omega Mug-330MI (CODE: MUG-6600): 9.6 (h) AB grade ceramic 0.33L - <i>With Company logo and employee name laser engraved</i>

Award trophies	Crystal Trophies with 3 different sizes (S, M, L) - <i>With company logo and small message (two colors) Engraved.</i>
1.5. Promotional Material	
Roll Ups	CHROME ROLA 1000MM X 2000MM
Teardrops	EXTREME 133 SINGLE SIDE 3000MM X 1470MM
Gazebos	GAZEBO 5 3MX3M

