



# **MozUp Training Courses**

**MozUp** serves as a center of excellence that cultivates and grows competitive Mozambican businesses with transferable skills and knowledge to support local economic development. MozUp offers a wide variety of fit-for-purpose training courses ranging from 20-100 hours.

## **Current course offerings**

#### **Project Management**

This course provides professionals with the necessary skills to meet the demanding requirements of modern project management. Participants learn basic approaches, techniques and tools that will enable them to manage each stage of the project life cycle, how to determine the scope, cost and constraints of a project, and define clear objectives to meet client needs within budget and on time.

### **Basic English for SMEs**

This language course for SMEs provides the basics of corporate English so participants are able to describe habits, work routines and actions in a professional environment. It also features interactive lessons and exercises that prepare participants for work-related, common situations so they can communicate effectively with English-speaking counterparts.

## Micro-enterprise Development

This course conveys the techniques and provides the knowledge for micro-enterprises to succeed in business, addressing how to obtain an accurate picture of the marketplace, develop revenue sources, understand customer segments, and capture cost structures.



#### Let's work together

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#### **MSME and Workforce Readiness**

This course covers essential topics for participants to engage in the marketplace as an effective member of the workforce, learning both soft and technical skills most relevant to the current market demands. The course provides theoretical and practical training to allow participants to develop as successful employees, or as potential entrepreneurs.

#### **SSHE Management Systems**

This course is a component of MozUp's Safety, Security, Health and Environment (SSHE) Management Systems Training and Mentorship Program. It provides important theoretical and practical training for creating and implementing effective SSHE management systems, covering areas such as high-risk activities, planning and monitoring, legal and contractual compliance, root cause analysis and problem solving and ISO standards.

### Financial and Operational Management

This course covers essential financial management topics, including current best practices in financial planning and analysis. Key course topics include financial performance indicators, cash and liquidity management, systems management, human and working capital management, long-term budgeting, financial statement preparation and analysis, taxation, and access to finance.

## Business Legal Management Course

This course aims to make companies aware of good practices in the management of labor relations, responsibilities of company administrators and managers, management of contractual relations and the main legal requirements for commercial activity in Mozambique.



## Human Capital Management Course

This course covers essential human resource topics such as skills, methods and practices aimed at developing and enhancing an organization's human capital, as well as better management of behaviors and taking advantage of the different talents and characteristics found in the workforce. The aim of this course is to develop human capital management skills, to increase the ability of organizations to discover, develop and retain talent and human capital.

## **Leadership Course**

This 20-hour course aims to guide managers on the essential aspects of fulfilling a leadership role within their organization, providing tools and knowledge to improve their leadership skills. Course topics include communication skills, methods of motivation, coaching and decision making in line with the organization's objectives.

**For more information** on MozUp training and seminars/courses, please contact us at: <u>info@mozup.org</u>

Seminars and courses are **open to all businesses.** Participation in MozUp's training programs is sponsored by the Rovuma LNG Area 4 Partners and is **free of charge** for registered trainees.